



Letter of Recommendation

The next steps in the Application process is to submit two letters of recommendation.

Please ask a professional who has worked with you in the last five years to write a letter that answers the following guiding questions. You should choose a person who has worked with you regularly for at least one year. Please do not ask immediate family (parents, siblings, aunts, uncles, grandparents, etc.)

Examples include: teacher, tutor, doctor, counselor, direct service professional, employment specialist, or other support person.

Before we can review you application, we need to receive at least one letter of recommendation.

Below are things that can help you ask someone to write you a letter. There are also resources for those who are writing the letter for you.



Dear _____,

I have applied for admissions to the College for Living, a program designed for individuals with disabilities that will provide me with life skills training so that I can gain the skills I need to be independent. This program offers residential and commuter opportunities to help me learn how to live on my own.

Please share the following information about our work together. I welcome you to share any other information you think would be helpful for the College for Living team to know about me and what I will bring to the program.

For more information you can visit:

<https://www.dayspringky.org/what-we-do/college-for-living/>

Your recommendation can be emailed to CFLinfo@dayspringky.org

Thank you,

Applicant Signature



COLLEGE FOR LIVING

This document is meant to help you write a letter of recommendation. Below are some guiding questions to help make sure you include all we are looking for in the letter.

Please be sure to include your name, title, organization, and relationship.

Your responses to these questions will help get the best picture of the applicant. Each student admitted to the College for Living program brings unique skills and experiences as well as individual challenges along on their journey to independence. The information provided will advise the College for Living team on how we can best support the potential student. Gathering information from the circle of people who surround the applicant is essential to their success in the program. Please understand that information about areas in which individuals may need additional support or education will not prevent them from being considered for admission to the program. Please note if you have not had experience with any of the areas listed.

- Have you worked regularly with the applicant some time during the last five years?
- How long have you known the applicant?
- How often do you meet with the applicant?
- Describe the environment in which you interact with the student.
- Describe your impression of the student's ability to initiate tasks on their own.
- Describe how the student responds to life events and changes.
- Describe how the student interacts with others.
- Describe your impression of the student's community, home, and emergency safety abilities.
- Describe your observation of the student's motivation to learn how to independently complete a task.
- Describe your impression of the student's desire to live in their own apartment without family/caregivers.
- Describe your impression of the student's ability to live in their own apartment with daily onsite support for four hours per day.
- Please include any comments that would help support the student's success in learning independent living skills.